

**TENNESSEE EMERGENCY NUMBER ASSOCIATION**  
**Executive Board Meeting**  
**Wednesday, May 19, 2010**

Pursuant to appropriate notice, and in accordance with organizational by-laws, the Executive Board of the Tennessee Emergency Number Association (TENA) met at the Rutherford County ECD Office, Murfreesboro, Tennessee on Wednesday, May 19, 2010 at 1:30 pm.

**0510-1 Call to Order**

President Joe Wilson called the meeting to order. Kim Augustine, Jennifer Estes and Randall Lewis were absent. Senator Haynes was also present. Others in attendance are shown on Attachment 1.

**0510-2 Minutes**

Maureen Culberson advised there was a correction to the March minutes on page 3. The corrected version had been posted on the website. Marvin Kelly made the motion to accept the minutes from the March, 2010 board meeting with corrections previously sent to the Board, and Carolann Mason made the second. There was unanimous approval by the Board present to accept.

**0510-3 Financial Report**

Ike Lowry presented the Financial Report (see Exhibit 1). It showed a checking account balance, as of 05-19-2010, of \$ 58,027.24 and a CD balance of \$ 99,925.79, for a cash-on-hand balance of \$ 157,953.03. Steve Jones made the motion to accept the financial report and a second was made by Chris Masiongale. With Ike Lowry abstaining, the remainder of the Board voted unanimously to approve.

President Wilson and Maureen Culberson spoke about the TN Dispatcher Relief Fund. Contributions were coming in from private donors, Comm. Center employees as well as from Vendors. The PayPal account is still on the front page of the website. Susan Mitchell from the TIES User Group stated their group will match their donations up to \$1,000.00 however that would be after their September meeting. President Wilson thanked Ms. Mitchell and her group. Chris Masiongale then made the motion for TENA to donate \$5,000.00 to the relief fund and the second was received from Carolann Mason. The Board unanimously approved this motion.

**0510-4 Regional Reports**

East Region –East TN Representatives reported there was a regional meeting and lunch with 17-18 members attending.

Middle Region –Middle TN Representatives stated they were unable to have a meeting due to a death within their Law Enforcement agency.

West Region – West TN Representatives reported their regional meeting had approx. 16-18 members present.

President Wilson had some NG-911 Policy Handbooks that he made available to the Board. He also asked that any TENA member attending the NENA Conference in Indianapolis wear their TENA shirt while attending the Opening Session.

**0510-5 Report from Senator Haynes**

Senator advised the Legislature has hopes to adjourn the following week and he sees no problems on the horizon. They hope to complete the budget in a couple of weeks.

**0510-6 Report from Emergency Communications Board**

Lynn Questell was present and advised the ECB was displaced following the flooding. They continue to work off of mobile phones, however the meeting would be held in the Davy Crockett building. She reported the following;

- 1) Charter – after much deliberating the money should be available shortly and they are still deliberating the audit process.
- 2) NG-911 – The contract for the infrastructure has finally been signed and the staff is writing an RFP for the management of the system.
- 3) TERT Activation – she advised that she was very happy and proud of the response to the recent activation in Cheatham Co. She would like Andy Spears to do a press release.

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**0510-7 Old Business**

Report from Legislative Affairs Committee – *Jimmy Turnbow, Chair*;

Mr. Turnbow reported that of the 7 bills that were on the House floor, 6 went the way that TENA voted them to. The remaining bill, HB0111, which was written to protect the interest money, was placed “behind the budget”. He advised the members to not give up on asking your legislators for their support. He also reminded all members to call and thank your representatives for their support. This act would go a long way in future requests.

He also reported on the results of the survey that went out regarding NG-911. As a result of the responses, he would like the committee to sit down with ECB and discuss the results and put out information to the ECD’s.

**0510-8 New Business**

A. 2010 Election Committee – *J. Wilson*

President Wilson appointed the following members to the 2010 Election Committee

Freddie Rich, Chairman  
Clara Hitson, East Region Representative  
Cathey Mathis, Middle Region Representative  
Sherri Hanna, West Region Representative.

Maureen Culberson advised the following timeline

June 21, 2010 – nomination forms mailed out  
July 21, 2010 – deadline for the return of the nomination forms  
August 16, 2010 – ballots mailed out  
September 20, 2010 – deadline to mail ballots to Election Committee

B. Personnel Committee – *K. Augustine, M. Kelly, I. Lowry, J. Peevyhouse*

Prior to discussion, Maureen Culberson and Senator Haynes were asked to leave the room.

Ike Lowry advised the Personnel Committee meet via conference call and discussed the contracts and compensation for both parties.

Ike Lowry made the motion to keep Senator Haynes compensation the same as last year. The second came from Marvin Kelly. President called for discussion and Chris Masiogale said he wanted it noted that TENA is paying Maureen the same as our attorney. The roll call vote was taken; Ayes – 8; Nays – 1 (Chris Masiogale would like to see it increased).

Ike Lowry made the motion to keep Maureen Culberson’s compensation and incentive pay the same as last year and Kim White made the second. President Wilson called for discussion. Chris Masiogale asked how much the bonus was and Ike Lowry replied \$1,000.00. Chris then asked if that was paid in a separate check and Ike replied last year, due to the change in contract dates, it was paid out in 2 equal amounts. A comment was made that Ms. Culberson’s salary and bonus were increased last year. Mr. Masiogale stated that a couple of counties have questioned putting her position out for bid. When he was asked if he meant Maureen’s position he said, yes, these counties pay dues and they would like to see it put out for bid. With no further discussion the roll call vote was taken; Ayes – 8; Nays – 1 (Chris Masiogale).

Both parties were then asked to return to the room. When they returned, Jamison Peevyhouse asked Senator to leave the room again. Steve Jones asked about the possibility of giving Senator Haynes a \$ 1,200.00 bonus. There was discussion regarding the wording of bonus or incentive and it was decided to add the amount to his pay. Chris Masiogale stated there was a \$ 1,914.40 difference in the two personnel’s pay. Steve Jones then amended his motion to read increase Senator Haynes compensation by \$ 2,000.00 annually and Chris Masiogale made the second. There was no further discussion and the roll call vote was unanimous approval for this motion.

Senator was then asked to return to the room. President Wilson advised Senator of the Board’s decision to increase his salary. Senator said he was very grateful and it is a great pleasure to represent this organization.

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- C. TERT Committee Report – *J. Estes, C. Masiogale, J. Peevyhouse, B. Gass, J. Tanner, L. Fulton, B. Sanschargin*

Prior to the committee report, President Wilson advised that he was very proud of the TERT response due to the flooding issues in Middle Tennessee.

Jamison Peevyhouse then read a report from Jennifer Estes. The initial request from Cheatham County was for 5 dispatchers for 5 days and that request was filled for the first 2 days within 30 minutes of the email going out. It was also noted that counties surrounding Cheatham County were also being stretched to their limits, so agencies in the East Region were contacted. The counties responding were Blount; Bradley; Franklin; Overton-Pickett and Warren.

Jamison went on to report there were several issues that the committee will continue to work on including communicating and educating TEMA; educating ECD's & agencies about TERT and how to activate TERT and the problems with self-activation; and educating and maturing TERT into being an effective tool. He also advised the website has now been established and will be an information tool containing all the forms, etc that might be needed.

**0510-9 Comments/Reports**

A. District Representatives

Buddy Shaffer, Sumner Co. reported on problems he had getting AT&T repair service.

Jimmy Turnbow, Legislative Affairs Comm. advised that he has been watching the 911 Privacy legislation as it has been proposed in other states and urged the Board to take this same issue up in Tennessee at the start of the new legislative session. President Wilson asked Mr. Turnbow to continue to watch the outcome in other states and begin to work on this.

B. TELCO Representatives

Lynn Bates from Spatial Data Research and Todd Hawkins from Smart Data Technologies introduced themselves

President Wilson recognized Roxann Brown from L. Robert Kimball  
Steve Tuck from Plant/CML introduced himself

C. Other Delegates

No comments

D. 2010 Conference Reports

1. Proposed Budget – *J. Wilson, R. Lewis, C. Masiogale, I. Lowry, K. Augustine*  
Deferred until July meeting

2. Hotel Committee – *K. Augustine*  
No report

3. Registration Committee – *I. Lowry, A. Cunningham, J. Adams*  
Mr. Lowry presented the current registration report

4. Program/Agenda Committee – *M. Culberson, J. Estes*  
Maureen Culberson reported the agenda was complete and an additional tech track was added on Tuesday, for a total of 6 tracks, with 5 on Monday and 2 on Wednesday.

5. Opening Session Committee – *C. Mason, J. Peevyhouse, K. White*  
Carolann Mason reminded everyone to send her the pictures that she requested. Harris Corp was providing the Keynote Speaker.

6. Vendor Committee – *T. Bramlett, K. White*  
Kim White asked for approval to offer David Gleason the same reduced booth cost that he received last year in return for 20% profit donation to a charitable fund. The Board agreed.

Ms. White also proposed a Sponsorship scale as is being done in many other states. \$2,500.00 sponsorship (Silver), would have one (1) booth at no charge; \$5,000.00 sponsorship (Gold), would have one (1) booth at no charge and \$10,000.00

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sponsorship (Platinum), would have two (2) booths at no charge. Steve Jones made the motion to accept this scale and a second was received from Carolann Mason. There was unanimous approval by the Board.

7. Food & Entertainment – *K. White, S. Jones*  
Kim White advised she was meeting with the hotel after the Board meeting regarding the food and would have a full report in July.  
Ms. White also reported that contact has been made with Smokehouse Road, which is a group of firefighters from Wilson Co. to provide the entertainment at the cost of \$1,150.00, with \$500.00 deposit at the time the contract is signed. The motion was made by Jamison Peevyhouse to accept this proposal and Carolann Mason made the second. The Board voted unanimously to approve.  
Kim White also suggested that the dispatchers who would be receiving a distribution from the relief fund, be given full registration to the 2010 Conference. Jamison Peevyhouse made the motion and Marvin Kelly made the second and the Board voted unanimous approval.
8. Awards Committee – *M. Kelly, T. Harris*  
No report at this time
9. Memorial Service – *M. Culberson*  
No report at this time
10. Technical Committee – *R. Lewis, J. Peevyhouse, C. Masiongale*  
Chris Masiongale reported that there were 2 good projectors, 1 that was on its way out and 1 projector that was bad. Jamison Peevyhouse made the motion to purchase four (4) new projectors and extra bulbs at a cost not to exceed \$4,000.00. The second was made by Kim White and there was unanimous approval from the Board.
11. Signs/Publicity – *M. Culberson*  
Maureen Culberson asked if those attending NENA would like postcards to hand out to vendors at the Conference. President Wilson advised that would be a good idea.
12. Golf Tournament – *R. McWright, T. Harris, C. Mason*  
Rickey McWright and Steve Smith are going to be looking at golf courses in the area and should be able to provide a report at the July meeting.

The Board asked Kim White for a progress report on Bob Coker and she advised he was doing better and hopefully would be returning to work soon.

**510-10 Adjournment**

The next meeting is scheduled on Wednesday, July 28, 2010 at the Rutherford County ECD Office, Murfreesboro, TN at 9:30 am CDT

With no further business, and without objection, a motion was made to adjourn.

These are the true, accurate and complete minutes of the Executive Board Meeting.

Approved, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Secretary



**TENNESSEE EMERGENCY NUMBER ASSOCIATION  
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**Exhibit 1**

***TENNESSEE EMERGENCY NUMBER ASSOCIATION  
FINANCIAL REPORT***

***MAY 19, 2010***

IN CHECKING	(AS OF 3/23/10)	\$	38,380.08
DEPOSITS	(3/23/10 - 5/18/10)	\$	28,210.50
INTEREST		\$	1.79
<b>SUB-TOTAL</b>		<b>\$</b>	<b>66,592.37</b>
DEBITS (EXPENSE)		\$	8,565.13
CURRENT BALANCE		\$	58,027.24
CERTIFICATE OF DEPOSITS		\$	99,925.79
<b>TOTAL CASH ON HAND (AS OF 5/18/10)</b>		<b>\$</b>	<b>157,953.03</b>

IKE D. LOWRY  
TREASURER  
5/19/2010