

TENNESSEE EMERGENCY NUMBER ASSOCIATION
Executive Board Meeting
Wednesday, July 22, 2009

Pursuant to appropriate notice, and in accordance with organizational by-laws, the Executive Board of the Tennessee Emergency Number Association (TENA) met at the Rutherford County ECD Office, Murfreesboro, Tennessee on Wednesday, July 22, 2009 at 1:30 pm.

0709-1 Call to Order

1st Vice President, Joe Wilson called the meeting to order. Jennifer Estes was absent. Others in attendance are shown on Attachment 1.

0709-2 Minutes

Marvin Kelley made the motion to accept the minutes from the May 2009 board meeting previously sent to the Board, and Jamison Peevyhouse made the second. There was unanimous approval by the Board to accept as presented.

0709-3 Financial Report

Ike Lowry presented the Financial Report (see Exhibit 1). It showed a checking account balance, as of 07-21-2009, of \$ 81,935.83 and a CD balance of \$ 99,925.79, for a cash-on-hand balance of \$ 181,861.62. He advised that 92 ECD's have paid their membership dues. The motion was made by Randall Lewis to approve the financial report and a second made by Marvin Kelley. The Board voted unanimously to approve, with Ike Lowry abstaining.

0709-4 Regional Reports

East Region – Kim White & Marvin Kelley advised there was an East Tennessee Regional meeting and was attended by 16-18 members. They talked about the nominations for the TENA Board elections, among other subjects.

Middle Region – Traci Harris stated the Middle Tennessee Regional meeting had approximately 12 attendees. She also announced the Upper Cumberland Directors Assoc. would be hosting a 1 day Dispatchers Training program and she would be sending out the information.

West Region – no report

0709-5 Report from Senator Haynes

Senator advised this year's legislative session has been adjourned and he appreciated all the support, both physical and moral, that he received from TENA.

0709-6 Report from Emergency Communications Board

Lynn Questell was present and discussed the following;

Policy Advisory Committee – She advised there was a meeting scheduled for 11:00 am in the morning. The only discussion would be regarding tweaking the Dispatcher Training funding.

TACIR – this committee has been tasked with 2 items;

1. 911 funding
2. Centers not affiliated with ECD/PSAP's

Federal Grants – ECB is in the process of applying for the available grants. If approved, these grants would be used 100% towards PSAP equipment.

FCC – Ms. Questell advised she was going to open the dialogue with the FCC regarding the non-initialized phone petition. There has been no movement in months

ATX – the ECB would like input regarding this technology and she asked if any member had any opinions and/or questions to please email her.

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PSAP outages – increased number of counties reporting outages in their PSAP's. She hopes the NG911 project would eliminate most of these problems.
Telemarketing calls on 911 lines – ECB is working to resolve this issue and to report these calls to Rex Holloway.

ECB Board meeting is scheduled for Thursday, September 24, 2009.

0709-7 Old Business

- A. Bylaws Committee report – J. Wilson; J. Estes; C. Mason; K. Augustine
Prior to the Board voting on the bylaw amendments, Maureen Culberson advised the 15 page document containing all the revisions would cost \$ 1,184.26 to print in color, and mail out to each ECD and to have enough copies for the ECD Voting Delegates to have at the voting session. A motion was made by Jamison Peevyhouse to post the proposed revisions to the bylaws on the TENA website as opposed to printing and mailing them out to each ECD. This motion received a second from Rickey McWright and passed unanimously by the Board.
Kim Augustine made the motion to approve the bylaw revisions and present them to the membership for final approval. Theda Bramlett made the second and the Board approved the bylaw revisions unanimously.
- B. Conference shirts – Ike Lowry made the motion that Board members and staff could wear either the white TENA dress shirts or the white TENA polo shirts at Conference. This motion received a second from Jamison Peevyhouse and was approved unanimously.

0709-8 New Business

- A. Revised TENA policies - J. Wilson; J. Estes; C. Mason; K. Augustine
This discussion is deferred until the September 26th Board meeting.
- B. Purchase TENA conference shirts – K. Augustine
The motion to purchase TENA conference shirts for Board members and staff at a cost not to exceed \$ 600.00 was made by Randall Lewis and was seconded by Carolann Mason. This motion was passed unanimously by the Board.
- C. TERT Initiative - Lisa Fulton, Davidson Co and Jim Tanner, Williamson Co.
They asked the Board to approve a booth for the TN TERT to be available to answer questions, provide information and to sign-up ECD's & PSAP's to participate. They presented the amount of \$ 1,100.00 for banner, brochures and supplies, as well as the purchase of the domain name TN-TERT.org as well as server hosting. Randall Lewis suggested they go through our ISP provider and purchase the domains directly through them. This would be a cost-savings. Rickey McWright made the motion that the amount would not exceed \$ 1,100.00 and TENA would retain the rights to TN TERT. Jamison Peevyhouse made the second and there was unanimous approval by the Board.
- D. Nominations for 2009 TENA Elections – Freddie Rich, Election Comm. Chair
Mr. Rich announced the following individuals have been nominated;
- 2nd Vice President
Chris Masiongale, Overton-Pickett Co
Rickey McWright – Davidson Co.
- East TN Regional Representative
Kim White, Knox Co.

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Middle TN Regional Representative

Steve Jones, Macon Co.
Joey King, Marshall Co.
Michael Twitty, Sequatchie Co.

West TN Regional Representative

Carolann Mason, Fayette Co.

E. Blue Ridge Voice & Data – Michael Montgomery

Mr. Montgomery asked the TENA Board's permission to give a handgun away as a door prize at the Conference. Mr. Montgomery advised he was a Federal firearms dealer and the winner would have to abide by all ATF rules and would have to qualify by passing the required background check. Senator Haynes stated he would like to see the waiver release that stipulates TENA has no ownership in the handgun and the winner would be required to meet or exceed the ATF requirements for handgun ownership. The motion was made by Jamison Peevyhouse to approve this giveaway subject to a waiver releasing TENA of any liability and Carolann Mason made the second with the Board voting unanimously to approve.

0709-9 Comments/Reports

A. District Representatives

No comments

B. TELCO Representatives

Dale Whaley from Embarq announced they have merged with CenturyTel and will now be known as CenturyLink.

C. Other Delegates

No comments

D. 2009 Conference Reports

Hotel – Kim Augustine

Ms. Augustine advised the Music Rd Hotel and Inn were full and asked if anyone had any rooms they would not be using to please release them as soon as possible because there was a waiting list.

Registration – Ike Lowry; Ayesha Cunningham; Janice Adams

Ike Lowry reported that registrations are coming in, but they will really pick up in the next couple of weeks. He did hand out a report as to the number of registrants to date.

Vendors & Sponsors – Joe Wilson; Theda Bramlett

Theda Bramlett reported she was still getting registration forms from Vendors and there were additional requests for sponsorships.

Program & Agenda – Maureen Culberson; Jennifer Estes

Maureen Culberson stated all the time slots for sessions had been filled.

Food & Entertainment – Carolann Mason; Traci Harris

Carolann Mason advised there was some inaccuracies in the budget previously reported in May for this committee. After reviewing all the food and entertainment costs, she is requesting to amend her Food & Entertainment line item from \$42,000.00 to \$60,000.00. This motion was made by Ike Lowry and seconded by Rickey McWright. The Board passed this motion with Kim Augustine and Theda Bramlett passing on their vote.

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Opening Session – Kim White; Marvin Kelly

Kim White stated Stephen Gower, The Gower Group, would be the Keynote Speaker.

Awards – Jennifer Estes; Marvin Kelley

Marvin Kelly advised they are continuing to work on the awards.

Technical – Joe Wilson; Randall Lewis; Jamison Peevyhouse

No report at this time

Memorial Service – Maureen Culberson

Maureen Culberson reminded all members to send her information regarding any deaths this past year.

Signs & Publicity – Maureen Culberson

No report at this time

Golf Tournament – Rickey McWright; Traci Harris; Carolann Mason

There are just a few attendees registered, so again all members were encouraged to remind everyone about this event.

2009 Conference Budget – Randall Lewis; Jennifer Estes; Ike Lowry

Randall Lewis reminded the Board the budget will continue to change as items are added or deleted.

Randall Lewis made the motion to ratify the vote to purchase conference bags and amend the conference bag line item to \$ 2,892.02. It is understood that TENA is paying for the conference bags and Zetron will sponsor the entire amount. This motion received a second from Rickey McWright with the Board's unanimous approval.

Randall Lewis also made the motion to have TENA supply internet for 3 days in the vendor area at a cost not to exceed \$300. Carolann Mason made the second and the Board voted unanimously to approve.

0709-10 Adjournment

The next meeting is scheduled on Saturday, September 26, 2009 at 5:30 pm EDT at the Music Road Convention Center, 303 Henderson Chapel Rd, Pigeon Forge, Tennessee

With no further business, and without objection, a motion was made by Rickey McWright and seconded by Jamison Peevyhouse to adjourn.

These are the true, accurate and complete minutes of the Executive Board Meeting.

Approved, this _____ day of _____, 2009.

Secretary

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Exhibit 1

**TENNESSEE EMERGENCY NUMBER ASSOCIATION
FINANCIAL REPORT**

July 21 2009

IN CHECKING	(AS OF 5/26/09)	\$	66,960.90
DEPOSITS	(5/27/09 - 7/21/09)	\$	27,504.00
INTEREST		\$	9.68
SUB-TOTAL		\$	94,474.58
DEBITS (EXPENSE)		\$	12,538.75
CURRENT BALANCE		\$	81,935.83
CERTIFICATE OF DEPOSITS		\$	99,925.79
TOTAL CASH ON HAND (AS OF 7/21/09)		\$	181,861.62

IKE D. LOWRY
TREASURER
7/21/2009